

HR CONTACTS MEETING NOTES 8/24/16

LINDA THAI SCHLOSSMAN

UPDATES

- EVCAA Staff HR Calendar – flexible work arrangements Open House tomorrow 8/25, 1 – 2pm
 - Changes in policy – proposal to have flexible work arrangements approved at dept. level
 - For example – how construction will impact staff and necessitate need for flexible work arrangement
- PHASE 5 – WORKSHEETS DUE August 30th
 - Send them to Lucy Laguna
 - 3 or 4 Career Tracks workshops were held
 - Main duties were to update the job cards

LAWANA RICHMOND

INTRODUCTION AND OVERVIEW

- Staff Advisor to the Regents
 - Overview of her role
 - Description of duties
 - Regents meet every 2 months
 - Pre-Regents Meeting with the president
 - CUCSA meetings (quarterly)
 - Campus visits (based on Chancellor and Cabinet availability)
 - Task forces and working groups (as appointed)
 - Other duties as assigned
 - She still has to perform her real job in addition to these duties
- REGENTS MEETINGS- provide staff perspective
 - Last year made 31 trips to attend meetings on behalf of Staff
 - Mental Health Wellness for staff is an upcoming topic to be addressed

CUCSA Meetings – take place at different UC Campus each year

- Attended by two delegates from each campus
 - Provide staff advisors and opportunity for feedback from multiple constituent groups and campuses at one time
 - Staff Advisors provide updates to delegation on recent/pending Regents meetings/agendas and Presidential actions, policies, and guidelines.
- CAMPUS VISITS –
 - Scheduled thru coordination with local campus Chancellor's Office and staff assembly.
 - Include meeting with key contacts at local campus:
 - Chancellor
 - Associate Chancellor

- Chancellor's Cabinet and/or VC of Administrative Services
- Chief HR Officer
- Leaders of Key Initiatives
- Staff Assembly
- 10/20 – Los Angeles
- 10/27 – Irvine
- 12/12 – San Diego
- 12/15 – Santa Cruz (tentative)
- TBD – Lawrence Berkeley National Lab
- TBD – San Francisco
- TBD – UC Office of the President

NOTE: San Diego Campus Visit – December 12th 2016

- Task Forces and Working Groups
 - Presidential task Forces and working groups
 - Mostly conference calls – biweekly or monthly
 - Culminating in presidential briefing and/or presentation (in person)
 - Usually short term (4 – 6 weeks)
 - Wellness
 - Policy for surveillance cameras on campuses
 - Sexual violence
- Some Current Issues
 - State budget
 - Enrollment and student housing
 - Sexual violence
 - Abusive conduct guidance
 - Diversity and engagement
 - Innovation
 - Presidential initiatives
- Why?
 - Bird's eye view of UC
 - Gain understandings of process and priorities at the highest level of organization
 - Engage in discussion around planning and policy decisions to support the institution's mission
 - Visit and learn about the structure, people, processes, and systems at each of the UC campuses
 - Gain understandings of institutional strengths and deficits
- Questions? See: <http://staffadvisors.universityofcalifornia.edu/>

