HR CONTACTS MEETING NOTES 8/24/16

LINDA THAI SCHLOSSMAN

UPDATES

- **EVCAA Staff HR Calendar** – flexible work arrangements Open House tomorrow 8/25, 1 – 2pm
  - Changes in policy – proposal to have flexible work arrangements approved at dept. level
  - For example – how construction will impact staff and necessitate need for flexible work arrangement
- **PHASE 5 – WORKSHEETS DUE August 30th**
  - Send them to Lucy Laguna
  - 3 or 4 Career Tracks workshops were held
  - Main duties were to update the job cards

LAWANA RICHMOND

INTRODUCTION AND OVERVIEW

- **Staff Advisor to the Regents**
  - Overview of her role
  - Description of duties
  - Regents meet every 2 months
  - Pre-Regents Meeting with the president
  - CUCSA meetings (quarterly)
  - Campus visits (based on Chancellor and Cabinet availability)
  - Task forces and working groups (as appointed)
  - Other duties as assigned
  - She still has to perform her real job in addition to these duties
- **REGENTS MEETINGS- provide staff perspective**
  - Last year made 31 trips to attend meetings on behalf of Staff
  - Mental Health Wellness for staff is an upcoming topic to be addressed

CUCSA Meetings – take place at different UC Campus each year

  - Attended by two delegates from each campus
  - Provide staff advisors and opportunity for feedback from multiple constituent groups and campuses at one time
  - Staff Advisors provide updates to delegation on recent/pending Regents meetings/agendas and Presidential actions, policies, and guidelines.

- **CAMPUS VISITS –**
  - Scheduled thru coordination with local campus Chancellor’s Office and staff assembly.
  - Include meeting with key contacts at local campus:
    - Chancellor
    - Associate Chancellor
- Chancellor’s Cabinet and/or VC of Administrative Services
- Chief HR Officer
- Leaders of Key Initiatives
- Staff Assembly
- 10/20 – Los Angeles
- 10/27 – Irvine
- 12/12 – San Diego
- 12/15 – Santa Cruz (tentative)
- TBD – Lawrence Berkeley National Lab
- TBD – San Francisco
- TBD – UC Office of the President

**NOTE: San Diego Campus Visit – December 12th 2016**

- Task Forces and Working Groups
  - Presidential task Forces and working groups
  - Mostly conference calls – biweekly or monthly
  - Culminating in presidential briefing and/or presentation (in person)
  - Usually short term (4 – 6 weeks)
    - Wellness
    - Policy for surveillance cameras on campuses
    - Sexual violence

- Some Current Issues
  - State budget
  - Enrollment and student housing
  - Sexual violence
  - Abusive conduct guidance
  - Diversity and engagement
  - Innovation
  - Presidential initiatives

- Why?
  - Bird’s eye view of UC
  - Gain understandings of process and priorities at the highest level of organization
  - Engage in discussion around planning and policy decisions to support the institution’s mission
  - Visit and learn about the structure, people, processes, and systems at each of the UC campuses
  - Gain understandings of institutional strengths and deficits

- Questions? See: [Http://staffadvisors.universityofcalifornia.edu/](Http://staffadvisors.universityofcalifornia.edu/)